

#### Appendix 4 – Further changes to the Validation Requirements list to add clarity

The following show changes proposed to add clarity to the document in addition to the changes made following the public consultation. These include:

- The correction of minor typographical, formatting or grammatical errors
- National Planning Policy Framework (NPPF) paragraph numbers updated
- Specific amendments to improve the clarity of the document (see below):

Section of the Validation Requirements list	Minor amendments
Title	Amended from ' <i>Draft Validation Requirements: A Guide to Submitting Planning Applications</i> ' to ' <i>Validation Requirements for the submission of planning applications</i> '
Introduction – Section 3	Amendment to reflect the current practice in relation to the number of days to provide information but also to clarify that an extension to that deadline can be negotiated.
Introduction – Section 5	Added text to Development Plan and guidance section to signpost to the 'comply or justify' approach used in Supplementary Planning Documents (SPD)
Introduction – Section 7	Amendment to reflect current practice that cheques are no longer accepted as a payment method for planning application submissions
National Requirements (Table 2) - Existing and Proposed Elevations	'Existing and proposed elevations' added to the information required column to ensure consistency with the heading
National Requirements (Table 2) - Existing and Proposed Floorplans	Add in 'new buildings' for clarity
National Requirements (Table 2) - Existing and Proposed Site Levels	Add in clarity that datum point text is 'preferably Ordnance datum'
National Requirements (Table 2) - Demolition plans (1:500)	Added that demolition plans should be preferably identified in a different colour for clarity
National Requirements (Table 2) - Plans General	Clarification that the plan requirements 'must' be met rather than 'should' as this document sets out Validation Requirements
Local Requirements (Table 4): <ul style="list-style-type: none"> <li>• Affordable Housing Provision</li> <li>• Affordable Housing Financial Viability Assessment</li> </ul>	Clarification that this information is also required for 'smaller developments where a masterplanned approach is applicable to multiple sites' in accordance with Local Plan Policy LP5
Local Requirements (Table 4) – Ecological Surveys	Clarification added that ecological information is usually valid for 2 years. Also, to ensure clarity the seasonal survey months for different species have been added to Appendix 5.
Local Requirements (Table 4) - Affordable Housing Provision	Clarity that the schedule of affordable units should include tenure and size
Local Requirements (Table 4) - Biodiversity Net Gain (BNG)	Amendment to refer to the Environment Act rather than the Environment Bill and to clarify that the BNG assessments should be completed by a suitably experienced ecologist
Local Information Requirements (Table 4) – Biodiversity Net Gain	Added "Circular 06/2005 – Biodiversity and Geological Conservation" to Policy Drivers.

Local Requirements (Table 4) – Crime Prevention Statement	Text amended to add flexibility by stating that other planning considerations may mean secured by design is not achieved.
Local Requirements (Table 4) – Drainage Strategy (Surface Water)	Minor amendment to clarify the criteria when a Drainage Strategy would be required. A row has been added to clarify when less detailed drainage information may be required.
Local Requirements (Table 4) – Drainage Strategy (Surface Water)	Link to the West Yorkshire Combined Authority drainage guidance added for information
Local Requirements (Table 4) – Drainage Strategy (Surface Water)	Link to government guidance on hard surfacing gardens added for information
Local Requirements (Table 4) - Geodiversity Survey and Assessment Report	Reference to this removed from the contents page and such assessments will be requested during the planning applications process where necessary.
Local Requirements (Table 4) – Lighting Assessment	Amendment to add ‘road safety’ to the list when a Lighting Assessment may be required
Local Requirements (Table 4) – Planning Statement	Clarification that national/local policies do not need to be repeated in Planning Statements
Local Requirements (Table 4) – Schedule of residential accommodation	Added number of storeys and tenure to the information required in the dwelling schedule to add clarity
Validation requirements for other types of application (Table 5) – Non-material amendment application	Amendment to clarify that not all types of permissions can use a non-material amendment application. Link added: <a href="http://www.gov.uk">Flexible options for planning permissions - GOV.UK (www.gov.uk)</a>
Local Information Requirements (Table 4): <ul style="list-style-type: none"> <li>Affordable Housing Provision</li> <li>Schedule of Residential Accommodation</li> </ul>	Clarification added relating to housing mix information requirements. Cross reference added between Affordable Housing and Schedule of Residential Accommodation sections.
Local Information Requirements (Table 4) – Schedule of Residential Accommodation	Added text to ensure the number of Custom and Self-Build plots proposed within residential schemes are identified.
Local Information Requirements (Table 4) – Air Quality Impact Assessment	Minor change to add clarity about the content of an Air Quality Impact Assessment
Local Information Requirements (Table 4) – Water Bodies Assessment	Minor change to also refer to the collection ground for drinking water
Local Information Requirements (Table 4) – Land Contamination Assessment	Minor amendment to clarify that potential impacts on ground and surface water would also require a Land Contamination Assessment
Local Information Requirements (Table 4) – Open Space/Sport and Recreation Building and Land Assessment	Amendment to add clarity that the plans should include landscape features
Appendix 2 – Checklists – Plan checklist (Table 9)	Amendment to the checklist to refer to the red line covering all land required to carry out the proposal. This was already contained in the ‘Location Plan’ criteria in the consultation draft so this amendment is only to improve internal consistency.
Appendix 5 – Ecological Survey seasons (Table 11)	Appendix added to show appropriate survey dates when undertaking ecological surveys added to provide clarity for applicants.

